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Approved Board Minutes

March 3, 2016 – 3:00 p.m.

Champlain LHIN Boardroom – suite 500, 1900 City Park Drive, Ottawa

Board Members in Attendance: Jean-Pierre Boisclair (Board Chair), Alexa Brewer, Randy Reid, Marie Biron, David Somppi, Pierre Tessier, Guy Freedman

Regrets: Elaine Ashfield, Chantale LeClerc

1 Call to Order

The meeting is called to order at 3:02 p.m.

The Board Chair thanks board members for participating in this special in-camera Board to receive and approve the recommendations of the Community Nominations Committee for three Board Director positions.

2 Conflict of Interest Declarations

No conflict declared.

3 Approval of Agenda

There being no objection, the agenda is approved.

Moved: Guy Freedman / Seconded: Alexa Brewer
All in favour

In-Camera Session

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:”

X Personal or public interest

To address the following items:

- *Receive and approve recommendations from the Community Nominations Committee*

AND further that the following individuals be permitted to attend for these items;

Sylvie Bleau

MOVED: Randy Reid / SECONDED: David Somppi

All in favour

Carried

The Board Chair reports that the Board received, discussed and approved the recommendations from the Community Nominations Committee.

The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

5 Termination of Meeting

There being no further business, the meeting concludes at 3:45 p.m.

MOVED: Marie Biron

All in favour

Carried

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network

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Approved Board Minutes

March 23, 2016

Champlain LHIN Office – 1900 City Park Drive, suite 500

Board Members in attendance: Jean-Pierre Boisclair (Board Chair), Marie Biron, David Somppi, Alexa Brewer, Randy Reid, Pierre Tessier, Guy Freedman, Elaine Ashfield.

LHIN staff in attendance: Chantale LeClerc (CEO), Eric Partington, Carl Martell, Elaine Medline.

1 Call to Order and Moment of Reflection

The meeting is called to order at 1:05 p.m.

2 Conflict of Interest Declarations

David Somppi declares a potential conflict of interest regarding Pricewaterhouse Coopers.

3 Approval of Agenda

There being no objection, the agenda is approved as distributed.

Moved: David Somppi / Seconded: Marie Biron

All in favour

Carried

4 Motion to move in-camera:

13h05–
14h30

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:

X Personal or public interest

To receive confidential information regarding the following items:

4.1 Approval of confidential minutes: January 27 and March 3, 2016

4.2 Chair's Report

4.3 CEO Report

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc

Sylvie Bleau

Cal Martell

Elaine Medline

Eric Partington

Also to address the topic listed below, and that the following individual be permitted to attend for this item:

Chantale LeClerc

4.4 CEO Performance Evaluation and Compensation Committee

Moved: Randy Reid / Seconded: Guy Freedman

All in favour

Carried

14h40

BREAK

5 Welcome and Introduction

14h55

Chair's Report and Report of In-Camera Session

The meeting reconvenes in the public session at 2:55 p.m.

The Board Chair welcomes everyone. Observers are reminded about the rules of engagement of our public board meeting. Participants are asked to introduce themselves. Jean-Pierre Boisclair takes a moment to thank one observer, Ms. Alexander from Bayshore Nursing, for the tour, education session, as well as home visits he participated in earlier this week.

The Chair's activities over the last month focused around the *Patients First* proposal: two Board consultations took place, as well as several others that were attended by Board members. Also, a lot of time was devoted to board recruitment to fill one current and two upcoming vacancies. Part of the Board Chair's time has also been devoted to considering board activities should the province move forward on proposed reform.

Report of In-Camera Session:

The Chair reports on a few topics regarding business conducted during the in-camera session: The proposed minutes were approved, and information was shared with the Board relating to individual health service providers.

Since there was not enough time for the Chair to complete his report to the Board, Jean-Pierre Boisclair indicates that the Board will conclude this business in-camera at the end of the public portion of the agenda.

The Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

6 CEO's Report:

15h00 Chantale LeClerc provides highlights of her monthly report previously distributed to the Board:

- Cancer and Palliative Care:

A full day workshop and launch took place on March 11 for a new provincial collaboration to form the Ontario Palliative Care Network that will provide expert advice to the Ministry on palliative care. Fourteen LHINs across the province and Cancer Care Ontario have aligned efforts to improve palliative care. These agencies, will help the Ontario government set direction for palliative services.

- eConsultation:

During the question period, clarification was provided by Chantale LeClerc regarding eConsultation models being tested in the province: the first is the Champlain BASE service spearheaded by clinicians in the Champlain LHIN and expanded to the Mississauga Halton LHIN; and the second model is delivered by the Ontario Telemedicine Network.

- Patients First Champlain LHIN Consultations - Summary Report & Next Steps:

Chantale LeClerc summarizes results of local stakeholder consultations on *Patients First* discussion paper released by the Ministry in December 2015. Twenty-seven consultation sessions were held across the region, with 415 people participating. Partners and providers in various health networks took part, including family doctors and nurse practitioners, patients, clients, and family members. All summary notes were validated with participants and the final report was also shared with them and will be posted on our website. The key themes included:

- No opposition to a more integrated health system, but concerns expressed regarding the implementation of the reforms;
- Many viewed the proposed dual role of LHINs (i.e. as funder and provider) as a potential conflict of interest.
- The notion of delivering health services in sub-geographic regions was poorly understood, and there were concerns expressed about how boundaries would be set.
- Some participants were worried that if primary-care services and public health units were placed under LHIN responsibility, those sectors would lose funding to the acute-care sector, which includes hospitals.

- Questions were raised about how the reforms would help vulnerable populations such as Indigenous, Francophone and immigrant communities, as well as people with disabilities.
 - Some attendees wondered whether the LHINs would have sufficient resources to take on an expanded role.
 - Several family doctors voiced concerns about which indicators would be chosen to monitor their performance.
 - There was also apprehension about the significant amount of change that may occur, with a hope that any reforms be staggered over time.
 - The need to establish a meaningful, comprehensive, and accessible electronic health record was also consistently mentioned.
- Approval of Business Case for Physician Lead Procurement
Chantale LeClerc presents a business case and is seeking Board approval to trigger an exception to the Management Board of Cabinet Procurement Directives to hire Physician Leads on a contractual basis. The present process is presenting difficulties and limiting the pool of physicians for these positions. LHIN CEOs were informed that LHIN Boards have the authority to grant the exception. The LHIN CEO is seeking to be exempt from having to utilize the government's electronic procurement system which the physicians have found problematic. Rather, the LHIN will advertise broadly the opportunities for physicians to provide services to the LHIN using its website and distribution channels. Physicians will be asked to submit an application and their resumes directly to the LHIN. The LHIN will establish a selection committee to select candidates for interviews. The committee will inform the decision of which physician's services to retain.

Proposed Motion:

That the Champlain LHIN Board approve an exception to the Management of Cabinet Procurement Directive's requirement for an open competitive procurement process for the procurement of medical services.

Moved by: Pierre Tessier / Seconded by: David Somppi

Discussion follows and clarification is provided that vacancies for these medical services will be disseminated by the office of the CEO through our various networks and also posted on our website. It is noted that the selection process will be similar to any LHIN staff position. Members of the Board feel comfortable granting this exception to the Champlain LHIN CEO and are prepared to assume potential associated risks. Members are also in agreement that the CEO will report back to the Board on this exception as needed through her monthly report.

Amended Motion:

That the Champlain LHIN Board approve an exception to the Management

of Cabinet Procurement Directive's requirement to an open competitive process utilizing the government's electronic tendering system in favour of a locally driven open competitive process for the procurement of medical services.

Moved by: David Somppi / Seconded by: Marie Biron
All in favour of the amended motion
Carried

7 Consent Agenda Items

15h20

There being no question or objection previously expressed by members of the Board, the items listed under the consent agenda are approved:

7.1 Approval of draft minutes: February 9 and 24, 2016

7.2 Annual Review: Approval of Board and Committees work plans, terms of reference

Moved: Jean-Pierre Boisclair / Seconded: Guy Freedman
All in favour
Carried

8 Performance Accountability

15h33

8.1 Approval of Service Accountability Agreements: New Health Service Provider, Roger's House

Eric Partington presents a request to approve a new health service provider and enter into an accountability agreement with it. Rogers House is a residential hospice for children, established 10 years ago and located in Ottawa. In consultation with Roger's House and Hospice Care Ottawa, it was determined that it would be preferable to have a direct relationship and accountability agreement with Roger's House as a new LHIN-funded Health Service Provider starting in fiscal year 2016-17. During the question period clarification is provided that the funding for Roger's House is for \$60,000 annually. The LHIN had been providing this funding for a hospice support program to another provider that contracted with Roger's House to provide the services.

MOTION:

Be it resolved that the Champlain LHIN Board approves the execution of a new Multi-Sector Service Accountability Agreement with Roger's House for the provision of hospice palliative care services.

Moved: Elaine Ashfield / Seconded: Marie Biron
All in favour
Carried

8.2 Board Input in the Development of Annual Report 2015-2016

The Board provides input to communications staff regarding the development of the Champlain LHIN 2015-16 annual report. Some of the suggestions provided are as follows: Include a segment that will reflect over the last Integrated Health Services Plan 2013-2016; include a segment reflecting on our performance and our successes; use a patient's journey to demonstrate the progress in our health care system; and finally introduce upcoming changes based on the discussion paper *Patients First*.

Attendance update: Guy Freedman departs at 3:50 p.m.

9 Board Committee Stewardship Reports and Matters Arising Therefrom

15h50 As part of the Board's annual review, the Board previously received annual reports from each Committee Chair for 2015-16.

9.1 Community Nominations

There is no question related to the committee's annual report. The committee is awaiting an answer on its recommendations for the three Board Director positions. There is no further update to be shared at this time during the public session nor during in-camera.

9.2 French Language Services

There is no question relating to the annual report of the committee. There was no meeting of the committee over the last month and no further comments to be shared at this time.

9.3 Governance

The committee will be meeting in early April. There is no question relating to the committees' annual report. The Committee Chair mentions its work plan 2016-2017 is an evergreen document that could be modified later this year to address any changes related to the transformation agenda.

9.4 CEO Performance Evaluation & Compensation

The Committee met on March 16 and a full report will be provided to the Board on April 27. The Committee put in motion the process for the CEO performance evaluation and is presently reviewing and amending the surveys to external partners, members of the staff and senior management team and Board. The surveys will be administered in April and May and the committee will report to the Board in June.

9.5 Finance & Audit

The committee did not meet over the last month. The next meeting will be in May. There is no question relating to the annual report of the committee and no further comment to be shared at this time.

16h05 Jean-Pierre Boisclair reports that the Board did not have enough time to complete the agenda of the in-camera session. It is therefore moved

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:

X Personal or public interest

To receive confidential information regarding the following items:

○ ***Chair's Report***

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc

Sylvie Bleau

Cal Martell

Eric Partington

Elaine Medline

Moved: Randy Reid / Seconded: Guy Freedman

All in favour

Carried

The Chair has no information to report in the public session.

The Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

10 **Other Business** There was no other business tabled.

11 **Round Table** There was no round table.

12 Adjournment of Meeting

There being no other objection, the meeting adjourned at 4:50 p.m.

Moved: Elaine Ashfield

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network