

**Local Health Integration Networks  
All Boards of Directors Special Meeting**

**March 28 2019**

Via Teleconference and at Local LHIN Offices

**Minutes**

**Members present:** Bill Hatanaka (Chair), Elyse Allen (Vice Chair), Jay Aspin, Dr. Alexander Barron, Dr. Adalsteinn Brown, Rob Devitt, Garry Foster, Shelly Jamieson, Anju Virmani, Jackie Moss, Paul Tsaparis

**Regrets:** Andrea Barrack

**Guests:** Scott MacEachern, Brenda Jones, Phuong Truong, Jeff Simser, Sabrina Grando, Helen Angus, Melanie Fraser, Karen Glass, Kyle MacIntyre

**LHINs in Attendance:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Central LHIN   | <input checked="" type="checkbox"/> HNHB LHIN | <input checked="" type="checkbox"/> SE LHIN |
| <input checked="" type="checkbox"/> CE LHIN        | <input checked="" type="checkbox"/> MH LHIN   | <input checked="" type="checkbox"/> SW LHIN |
| <input checked="" type="checkbox"/> CW LHIN        | <input checked="" type="checkbox"/> NE LHIN   | <input checked="" type="checkbox"/> TC LHIN |
| <input checked="" type="checkbox"/> Champlain LHIN | <input checked="" type="checkbox"/> NSM LHIN  | <input checked="" type="checkbox"/> WW LHIN |
| <input checked="" type="checkbox"/> ESC LHIN       | <input checked="" type="checkbox"/> NW LHIN   |   |

Item	Topic	Key Discussion Points	Decision	Action Items/Next Steps
1.1	Call to Order	The Meeting was called to order at 10:00 a.m.		
1.2	Recognition of Quorum	With quorum present, the Meeting was formally constituted.		
1.3	Declaration of Conflict	No conflicts of interest were declared.		

Item	Topic	Key Discussion Points	Decision	Action Items/Next Steps
1.4	Approve All LHINs Agenda	The Board reviewed the Agenda, as presented.	<b>IT WAS DULY MOVED by R. Devitt, SECONDED by J. Moss and UNANIMOUSLY CARRIED THAT the Agenda be approved.</b>	
<b>Central, Central East, Mississauga Halton, North East, North West, South West and Waterloo Wellington LHINs</b>				
2	Appointment of Board Secretary	Jeff Simser provided an overview of the vacancies and proposed seven candidates to be appointed as Board Secretaries.	See Appendix 1	
<b>Central, Central West and South West LHINs</b>				
3	2019-2022 Multi-Sector Service Accountability Agreement (MSAAs)	LHIN CEOs provided an overview of specific accountability and extending agreements for community agencies. A Board Member asked clarifying questions of the CEOs, which were answered.	See Appendix 2	
<b>Central West and South West LHINs</b>				
4	2019-2022 Long-Term Care Home Service Accountability Agreements (LSAAs)	LHIN CEOs provided an overview of specific accountability agreements for Long-Term Care Homes.	See Appendix 3	
5	2018-2020 Hospital Service Accountability Agreements (HSAAs)	LHIN CEOs provided an overview of specific amending and extending Agreements for public and private hospitals.	See Appendix 4	
<b>Central East LHIN</b>				

Item	Topic	Key Discussion Points	Decision	Action Items/Next Steps
6	2019/20 Urgent Priorities Funding (UPF) Allocations	Central East LHIN sought approval of one-time funding for 12 CE LHIN initiatives. The Board asked that the motion be amended to return the item to the Board as required to address any changes required for Ontario Health Teams (OHT).	See Appendix 5	<b>Action Item:</b> Item to return to the Board as required to address any changes required for OHT.
7	2019/20 Funding for Community Dementia Programs	Central East LHIN sought approval of one-time funding for 17 community dementia program initiatives.	See Appendix 6	
8	Peterborough Regional Health Centre Capital Project Review	Central East LHIN sought endorsement for a Peterborough Regional Health Centre capital project to support and MRI unit. The Board asked questions of the LHIN, received answers and briefly discussed the project.	See Appendix 7	
<b>North West LHIN</b>				
9	2018/2019 One Time Funding Reallocation Approval	North West LHIN sought approval of six one-time funding reallocations.	See Appendix 8	
<b>South East LHIN</b>				
10	Appointment of Auditor	Garry Foster noted that due to a perceived conflict he would abstain from discussions. South East LHIN sought approval to appoint Deloitte as auditor.	See Appendix 9	
<b>South West LHIN</b>				
11	Canadian Mental Health Association Extension of Supervisor	South West LHIN sought approval to extend a health service provider supervisor contract for additional 3 months (to June 30, 2019).	See Appendix 10	
<b>All LHINs</b>				

Item	Topic	Key Discussion Points	Decision	Action Items/Next Steps
12	Delegations of Authority <ul style="list-style-type: none"> <li>• Pan LHIN Board Delegation of Authority</li> <li>• LHIN Banking Arrangements</li> <li>• Service Accountability Agreements (SAAs) – Execution</li> </ul>	The Board discussed and approved a delegation of authority and banking arrangement framework.	See Appendix 11	<b>Action Item:</b> The Board delegated to the Chair the discretion to decide whether new activities requires approval of the Board or whether the delegation applies (with no further action required from the Board).
<b>CLOSED SESSION</b>				
13	Closed Session		<b>IT WAS DULY MOVED by S. Jamieson, SECONDED by P. Tsaparis and UNANIMOUSLY CARRIED THAT the Board go in closed session under s.9 (5) (1) of LHSIA (legal matters)with the Ministry of Health and Long-Term Care and Ontario Health Board Secretariat present.</b>	
14	Meeting Adjourned	The Board meeting adjourned at noon.		

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**Bill Hatanaka, Chair**

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**Board Secretary**

**Appendix 1 – Item 2 - Appointment of Board Secretary**

MOVED: J. Aspin  
SECONDED: A. Barron

BE IT RESOLVED THAT:

Despite any prior appointments, the following individuals are hereby appointed as Secretary of the local health integration network set opposite their names below pursuant to local health integration network By-Law No. 1, section 6.07:

Kim Baker	: Central Local Health Integration Network
Stewart Sutley	: Central East Local Health Integration Network
Sharon Lee Smith	: Mississauga Halton Local Health Integration Network
Jérémy Stevenson	: North East Local Health Integration Network
Rhonda Crocker-Ellacott	: North West Local Health Integration Network
Renato Discenza	: South West Local Health Integration Network
Bruce Lauckner	: Waterloo Wellington Local Health Integration Network

CARRIED

**Appendix 2 – Item 3 -2019-2022 Multi-Sector Service Accountability Agreements (MSAAs)**

MOVED: S. Jamieson  
SECONDED: G. Foster

BE IT RESOLVED THAT:

The Board of Directors approves:

- a)** The 2019-2022 Accountability Agreements for the community agencies in column A of Appendix A
- b)** the Extending Agreements for the community agencies in column B of Appendix A for the specified time-period in the Agreement.

CARRIED

**Appendix 3 – Item 4 - 2019-2022 Long-Term Home Service Accountability Agreements (LSAAs)**

MOVED: P. Tsaparis  
SECONDED: A. Barron

BE IT RESOLVED THAT:

The Board of Directors approve the 2019-22 Accountability Agreements for the Long-Term Care Homes as attached in Appendix A.

CARRIED



**Appendix 4 – Item 5 - 2018-2020 Hospital Services Accountability Agreements (HSAAs)**

MOVED: A. Brown

SECONDED: G. Foster

BE IT RESOLVED THAT:

The Board of Directors approves:

- a)** The Amending Agreements for the public hospitals in column A of Appendix A
- b)** The Extending Agreements for the public hospitals in column B of Appendix A for the specified time period in the Agreement
- c)** The Amending Agreements for public hospitals in column C and requires the LHIN to follow the provincial process with respect to deficit waivers
- d)** The Extending Agreements for the private hospitals in column A of Appendix B.

CARRIED

## Appendix 5 – Item 6 - 2019-2020 Urgent Priorities Funding (UPF) Allocations

MOVED: J. Aspin

SECONDED: G. Foster

BE IT RESOLVED THAT:

The Central East Local Health Integration Network Board of Directors:

- a) approves one-time 2019/20 Urgent Priorities Funding allocations totalling \$2,603,914 for 12 initiatives which have been presented to the Board and attached to the minutes of this meeting;
- b) delegate authority to the Chief Executive Officer to use unallocated 2019/20 Urgent Priorities Funding in-year to support additional initiatives that are consistent with Central East Local Health Integration Network's 2019/20 Annual Business Plan; and
- c) that the matter return to the Board as required with any updates to address any changes with regard to Ontario Health Teams.

CARRIED

**Appendix 6 – Item 7 -2019/2020 Funding for Community Dementia Programs**

MOVED: P. Tsaparis  
SECONDED: J. Moss

BE IT RESOLVED THAT

The Central East Local Health Integration Network Board of Directors approves community dementia programs funding totaling \$1,332,200 on a one-time basis in 2019/20 for the 17 health service providers identified in materials presented to the Board and attached to the minutes of this meeting.

CARRIED

## Appendix 7 – Item 8 - Peterborough Regional Health Centre (PRHC) Capital Project Review

MOVED: A. Barron  
SECONDED: J. Moss

BE IT RESOLVED THAT:

The Central East Local Health Integration Network Board of Directors

- a) endorses Part A, Program and Service Elements, of the Peterborough Regional Health Centre, Multi-Storey Building with Replacement Magnetic Resonance Imaging Machine, modified/combined Stage 1 and Stage 2 submission; and
- b) direct staff to communicate the Board's decision to the Ministry of Health and Long-Term Care acknowledging endorsement of the modified/combined Stage 1
- c) and Stage 2 submission.

CARRIED

**Appendix 8 – Item 9 -2018/2019 One-time Funding Reallocation Approval**

MOVED: R. Devitt  
 SECONDED: J. Moss

BE IT RESOLVED THAT:

North West Local Health Integration Network Board approve the one-time allocation of funds as outlined:

<b>Description</b>	<b>One-time Funding Amount in 2018/19</b>	<b>Ministry of Health and Long Term Care Consulted</b>	<b>Ministry of Health and Long Term Care Approved</b>
Thunder Bay Regional Health Sciences Centre - Hospital Operating/Working Capital Pressures	\$2,129,149	Yes	Yes
Riverside Health Care Facilities - Hospital Overcapacity/Operating Pressures	\$ 990,000	Yes	Yes
North of Superior Health Care Group – Hospital Operating/Working Capital Pressures	\$ 250,000	Yes	Not Required
Dryden Regional Health Centre – Hospital Operating/Working Capital Pressures	\$ 94,000	Yes	Not Required
Thunder Bay Regional Health Sciences Centre - Enhanced Care Team Clinic and Health Links Operating Pressures	\$ 273,735	Yes	Yes
Community Services for Independence North West – Service Pressures for Supportive Housing Program	\$ 132,350	Yes	Not Required
<b>Total</b>	<b>\$3,869,234</b>		

CARRIED

**Appendix 9 – Item 10- Appointment of Auditor**

MOVED: S. Jamieson  
SECONDED: P. Tsaparis

BE IT RESOLVED THAT:

Deloitte LLP be appointed as auditor for the South East Local Health Integration Network pursuant to s. 12 of the *Local Health System Integration Act, 2006*, for the financial period April 1, 2018 to March 31, 2019.

CARRIED

## Appendix 10 – Item 11- Canadian Mental Health Association Extension of Supervisor

MOVED: J. Aspin

SECONDED: A. Brown

BE IT RESOLVED THAT:

- a) the South West Local Health Integration Network Board of Directors extends the appointment of Ms. Sandy Whittall as health service provider supervisor of the Canadian Mental Health Association Elgin Branch; and
- b) the Chief Executive Officer of the South West Local Health Integration Network is directed to extend current contract in place in relation to with Ms. Sandy Whittall's appointment the health service provider supervisor of the Canadian Mental Health Association Elgin Branch, to be effective up to and including June 30, 2019.

CARRIED

## Appendix 11 – Item 12-Delegations of Authority

### *Pan-LHIN Board Delegation of Authority*

MOVED: S. Jamieson

SECONDED: G. Foster

BE IT RESOLVED THAT:

Despite any prior delegations and subject to the conditions and exceptions below, the LHIN Boards delegate their authority to approve and sign the “Low Risk Transactions” listed in Appendix “A”, to the following positions:

- For each LHIN, the CEO and one VP having subject matter expertise.

In the event new other activities not identified in Appendix “A” arise that require Board decision, the Board delegates to the Chair the discretion to decide whether the new activity requires approval of the Board or whether the foregoing delegation applies (with no further action required from the Board).

### Conditions and Exceptions to the Delegations

The foregoing delegations shall be effective from the date passed by the Board until April 30, 2019, or until amended or replaced by the Board.

- The signing CEO and VP will work with the Chair’s designate to determine the level of reporting the Board requires related to the exercise of this delegation, and if requested, will provide copies of all information supporting the signature or decision, rationale and risks
- Integration decisions or other delegations of power that are subject to restrictions to delegations under LHSIA are not changed by this delegation
- Except as replaced by the foregoing, the LHIN shall continue to follow the delegation of authority framework currently in place.
- The signing CEO and VP are expected to exercise judgement. The LHIN should seek the Chair or his designate’s guidance before exerting power that may be considered outside of the ordinary course of business.

CARRIED

### *LHIN Banking Arrangements*

MOVED: P. Tsaparis

SECONDED: J. Aspin

BE IT RESOLVED THAT:

The Board of Directors approve amendments where required, to the banking signing authorities at Royal Bank of Canada and Toronto Dominion bank such that the LHIN Chief Executive Officer and one Vice-President may sign all cheques, drafts, and orders for payment of money subject to the limitations, in any, in the delegation of authority approved by the Boards in the Pan LHIN Board Delegation of Authority Briefing Note also being considered with this item.



The Board of Directors approve the changes to LHIN Delegation of Authority policies as required to give effect to the above banking signatories approval.

CARRIED