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BOARD MEETING MINUTES

February 28, 2018

Public Meeting Start time: 2:50p.m.

1900 City Park Drive, Suite 500

Board Members in Attendance: Jean-Pierre Boisclair (Chair), Diane Hupé, Wendy Nicklin, Abebe Engdasaw, Anne MacDonald, Randy Reid, Mindy McHardy, Barbara Foulds, Pierre Tessier

Regrets: Guy Freedman, Nick Busing, Gregory Taylor

Executive Leadership Team Members in Attendance & LHIN Staff Presenters: Chantale LeClerc (CEO), Cal Martell, Patrice Connolly, Wendy Grimshaw, Catherine Butler

1 Call to Order

The meeting was called to order at 2:05p.m.

2 Conflict of Interest Declarations

No conflict of interest was declared.

3 In-Camera Session

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:

X Personal or Public Interest

To receive confidential information relating to:

3.1 Approval of confidential minutes of January 24, 2018

3.2 Chair's Report

3.3 CEO's Report

3.4 2018-19 MLAA

AND further that the following individuals be permitted to attend for these items:

Chantale LeClerc

Cal Martell

Patrice Connolly

Wendy Grimshaw

Catherine Butler

Amber Kaye

Moved: Pierre Tessier / Seconded: Diane Hupé

All in favour

Carried

MOTION to move out of camera:

Moved: Barb Foulds / Seconded: Diane Hupé

All in favour

Carried

BREAK (15 minutes) & return to public session

4 Welcome and Introduction

Chair's Report & In-Camera Report

The Chair welcomed Board members, staff, and guests to the meeting and outlined the LHIN's rules of engagement at public Board meetings. Guests introduced themselves and were invited to engage with the Board after the meeting.

Chair's Report:

The Chair had no report to table.

In-Camera Report:

The Board met in-camera to review the proposed 2018-2021 Ministry-LHIN Accountability Agreement (MLAA) and the process for its approval. The Board has authorized the Board Chair to vote in favour of accepting the template at a pan-LHIN Chairs meeting, in which a 2/3 vote is needed to adopt the template by all LHINs.

5 Approval of agenda

The agenda was approved as distributed.

Moved: Abebe Engdasaw / Seconded: Anne MacDonald

All in favour

Carried

6 CEO's Report

The CEO highlighted key areas of her pre-circulated report:

- Long-term care: Funding will be provided for an additional 5,000 long-term care beds across the province and regional providers are encouraged to submit an application for consideration. The Champlain LHIN hosted a training webinar on the submission process.
- Jamie Shlegel, CEO and Founder of Schlegel Homes, presented at the Algonquin College Health and Wellness Speaker Series, co-hosted by the Champlain LHIN. The presentation can be viewed on the Algonquin College website. Mr. Schlegel also met with LHIN representatives and local health service providers after the presentation.
- Sub-region consultations: A total of 20 sessions have been completed across the region, with several Board members attending the sessions. James Fahey and his team were congratulated on this achievement.
- Primary care: The LHIN will receive additional funds in 2018-19 to grow access to interprofessional care. Using the sub-region lens, a recommendation will be made to the Ministry on how to allocate funds, dependant on areas of greatest need.
- Mental health and addictions: Two self-managed programs for mild psychotherapy and mood disorders are being developed as a result of additional Ministry funding to the Royal Ottawa Health Care Group.

During the question period, additional information was provided on LHIN initiatives to reduce hospital occupancy rates and enhance patient flow within the system. Board members also inquired into the ability of the revised RAI assessment tool to provide additional system performance indicators. Additional information will be provided on the tool once further training has occurred.

6.1 Board Governed Agency Attestation

Documents pertaining to the Champlain LHIN's 2017-18 Board Governed Agency Attestation were reviewed. At this time, the CEO is confident that the LHIN has performed its due diligence and is in compliance with its reporting obligations, with one exception. The failure to hold an open competitive process for the procurement of an employee assistance program will be declared as part of the submission.

MOTION:

That the Board of Directors approve the following:

- **The monthly CEO report for the period of January 13 to February 16, 2018, as presented; and**
- **The 2017-18 Board Governed Agency Attestation, as presented.**

Moved: Randy Reid / Seconded: Barb Foulds

All in favour

Carried

7 Consent Agenda

There being no concern or question expressed by members of the Board, the following items were approved as distributed:

- 7.1 Approval of minutes of January 24, 2018

- 7.2 2018-19 Annual Business Plan

Moved: Pierre Tessier / Seconded: Wendy Nicklin

All in favour

Carried

NEW BUSINESS

8 Board Committee Stewardship Reports and Matters Arising Therefrom:

8.1 Governance

The minutes of the January 10, 2018 Committee meeting were circulated. The Committee will hold its next meeting on March 5, 2018.

8.2 French Language Services

The Committee met on February 5, 2018 and a verbal update was provided. The meeting proceedings included an update on the joint action plan between the LHIN and Le Réseau, discussion on performance indicators relating to French Language Services, and the 2018-19 Committee work plan. Meeting minutes will be distributed when available. The next Committee meeting will be held in April.

8.3 CEO Performance Evaluation & Compensation

In place of the Committee Chair, Guy Freedman, Jean-Pierre Boisclair provided an update on the CEO performance evaluation process. A survey for Board Members and Vice-Presidents is being finalized and will be distributed in the coming weeks. Interviews with external stakeholders will also be performed. The results of the evaluation will be shared with the Board upon completion.

8.4 Finance & Audit

The January meeting minutes were pre-circulated. A verbal update on the February 26, 2018 Committee meeting was provided. The Committee received information on the forecasting model for home care services and its associated funding. The following motions were tabled:

MOTION:

That the Champlain Local Health Integration Network Board of Directors authorize the LHIN Board Chair and LHIN CEO to execute, on behalf of the LHIN, the Amending Agreement substantially in the form attached to the minutes of this meeting, amending the Auditing Services Agreement between the LHIN and Deloitte and Touch LLP that originally took effect in 2012.

Moved: Anne Macdonald / Seconded: Pierre Tessier

All in Favour

Carried

MOTION:

That the Finance & Audit Committee recommend to the Board of Directors the approval of the budget to be included in the submission of the 2018-19 Annual Business Plan.

Moved: Diane Hupé / Seconded: Wendy Nicklin

**All in favour
Carried**

MOTION:

That the Finance & Audit Committee recommend to the Board of Directors the approval of the 2017-18 Audit Services Plan by Deloitte, as presented.

Moved: Abebe Engdasaw / Seconded: Anne MacDonald

**All in favour
Carried**

8.5 Quality

The minutes of the January Committee meeting were distributed and a verbal update of the February 13, 2018 meeting was provided. Areas of discussion included the role of personal support workers, the increase in patient complaints received, the status of the home and community care wait list, and an overview of the Quality Improvement Plan to be submitted to HQO in April. An annual Committee evaluation was also performed and a summary will be provided to the Governance Committee in March. The next meeting will occur on March 20, 2018.

BREAK (10 minutes)

9 Other Business

In Jean-Pierre's absence, Randy Reid will be delegated as Acting Chair from March 7-19, 2018.

10 Adjournment of Meeting

The meeting adjourned at 4:05pm.

Motion to Adjourn:

Moved: Barb Foulds / Seconded: Mindy McHardy

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network