

## Approved Minutes

Champlain LHIN Board  
August 27, 2014 - 1:00 p.m.

Royal Canadian Legion, Cobden  
43A Main Street, Cobden, ON

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Board Members in Attendance: Jocelyne Beauchamp (Acting Chair), David Somppi, Alexa Brewer, Marie Biron, Randy Reid, Yvonne Boyer, Elaine Ashfield.

Regrets: Wilbert Keon, Linda Keen.

Staff Members in Attendance: Chantale LeClerc (CEO), Cal Martell, Elaine Medline, Leah Bartlett, Kelly Bradley.

### Guests:

*Clair Zanetti, Diabetes Education Program Nurse, Renfrew Victoria Hospital*  
*Janice Whittington, Clinical Manager, Nephrology, Renfrew Victoria Hospital*  
*Eric Hanna, President and CEO, Arnprior Regional Health*  
*Dr. Shaun Visser, Emergency Department Physician Lead*  
*Leah Levesque, VP Patient/Resident Services, Arnprior Regional Health*

## 1. **One Minute of Reflection / Silence** **Welcome & Introductions**

The meeting is called to order at 1:00 p.m.

One minute of silence is observed. Jocelyne Beauchamp asks members of the public to introduce themselves. She also welcomes observers in both official languages and reminds them about the rules of engagement of our public board meeting. Also, observers are reminded of the twenty-minute scheduled break during the meeting, providing members of the public and Board Directors time to engage with each other and for Board Directors to answer questions.

2. **Approval of Agenda:**

Proposed amendments:

- The presentation from Dr. Visser is moved up to accommodate his schedule and will be followed by item 5.1 and 6.1.
- The declaration of compliance for Q1 will be tabled under the CEO's report.
- Correction in numbering items listed on page 2 – should read 8.1 to 8.5

There being no further revision, the agenda is approved as amended.

MOVED: Yvonne Boyer / SECONDED: Alexa Brewer  
ALL IN FAVOUR

CARRIED

3. **Declaration of Conflict of Interest:**

- D. Somppi declares a possible conflict of interest regarding Pricewaterhouse Coopers.

4. **Consent Agenda**

There being no request to remove items from the consent agenda and no question previously expressed by the Board, the motion is tabled to approve the items on the consent agenda as distributed:

- 4.1 Board Minutes of June 25, 2014
- 4.2 Quarterly reports reviewed by the Finance & Audit Committee on August 11, 2014

**MOTION:**

*That the Champlain LHIN Board of Directors approves the items listed under the consent agenda as distributed*

MOVED: Randy Reid / SECONDED: Marie Biron  
ALL IN FAVOUR

CARRIED

**7 Increase coordination and integration of services among hospitals**

**7.1 Update from the Emergency Department Physician Lead on Emergency Department Initiatives Across Champlain**

Time Allotted:  
1:05 - 1:45

Dr. Shawn Visser, Emergency Department Physician Lead presents a picture of the emergency services across Champlain ([see slide deck posted on our website](#)). His presentation focuses on his role, the successes and challenges and the improvement strategy in place to continue to improve

and provide quality, efficient and timely care.

During the question period, clarification is provided regarding the use of OTN in the emergency department, the approach vis-à-vis mental health and addictions clients and how to address the shortage of resources in this sector, finally regarding the ongoing networking with aboriginal agencies to better serve this population.

## 5 Build a strong foundation of integrated primary, home and community care

### 5.1 Update on Champlain LHIN Diabetes Strategy: Renfrew County Diabetes Program for People Without Primary Care Providers

Time Allotted:  
1:45 – 2:20

Leah Bartlett, Senior Integration Specialist, Champlain LHIN, gave an outline of the regional diabetes strategy, which aims to: Improve access to high-quality, coordinated diabetes care; improve the management of diabetes, particularly in reducing complications; increase the adoption of best practices and evidence-based care ([see slide deck posted on our website](#)).

Guests Claire Zanetti and Janice Whittington from the Renfrew Victoria Hospital provide further details regarding a pilot project funded by the Champlain LHIN to expand diabetes services and to meet a growing demand in the area (see slide deck posted on our website). Their efforts have helped 35 out of 49 patients registered on this project find a family physician. Also the initiative has allowed patients without a family doctor to obtain care from health professionals specializing in diabetes.

## 6 Improve coordination and transitions in care

### 6.1 Update on Regional Strategies to Coordinate Access to More Appropriate Levels of Care

Time Allotted:  
2:20 – 2:50

Kelly Bradley, Integration Specialist at the LHIN, Eric Hanna, President and CEO and Leah Levesque, VP Patient/Resident Services of Arnprior Regional Health provide a presentation regarding regional strategies to better coordinate access to more appropriate levels of care in Champlain ([see slide deck posted on our website](#)). The presentation provides the definition of ALC, how it is calculated and how the performance is measured. Mr. Hanna and Ms. Levesque provide more details regarding the work small hospitals in the Champlain region have done to implement a Home First approach which has had a tremendous impact on rates of people awaiting an ALC.

The Champlain LHIN and its partners have been able to dramatically reduce the number of people awaiting an alternative level of care in hospitals across the region. This system-wide improvement has had many benefits: Fewer people remained in hospital unnecessarily; patient flow improved for acutely ill patients waiting in the emergency room for an inpatient bed; more seniors were able to stay safely in their own homes for longer.

During the question period discussion takes place regarding the unintended consequences of decreasing ALC levels in small hospitals located in rural areas.

Time Allotted:  
2:50 – 3: 10

## B R E A K

### 8 Enable our vision

#### 8.1 Finance & Audit Committee Report

Time Allotted:  
10 min  
3:10-3:15

Marie Biron, chair of the committee, presents a verbal summary of the meeting of August 11, 2014. She indicates how the implementation of the new quarterly report on performance indicators and changes in process (i.e. quarterly review of this report by the full Board) have to a certain extent decreased the workload of the Finance & Audit Committee.

Board members will receive the first quarterly report on performance for their review at the September Board meeting and at every quarter thereafter. A reminder will be transmitted to staff not to use abbreviations in reports and board briefing notes. **ACTION: C. LeClerc.**

Draft minutes of the Finance and Audit meeting were distributed to the Board for information ([available on the website/ board package](#)).

#### 8.2 Community Nominations Committee Report

Time Allotted:  
3:15-3:20

Jocelyne Beauchamp provides an introduction to the verbal report of this committee and informs the group and members of the public of two imminent departures from the Board: Dr. Keon tendered his resignation earlier this summer, effective September 26, 2014. He will be chairing the September 24<sup>th</sup> Board Meeting. Jocelyne Beauchamp indicates the Board will greatly miss the wisdom and leadership he provided the Champlain LHIN Board during his tenure over the last four years. Also, Linda Keen recently submitted her resignation effective September 30<sup>th</sup>. She will also be missed as she provided comprehensive expertise on governance and other issues during her tenure over the last three years.

Elaine Ashfield provides a verbal summary of the meeting of July 18, 2014. She explains the process that has taken place over the last few weeks to prepare and receive approval for the Board Chair posting. Applications will be received from September 5 to 26 by the Public Appointment Secretariat through its website (<https://www.pas.gov.on.ca>).

The group is reminded that the Champlain LHIN Board Chair is appointed by Order-in-Council. The Champlain LHIN Board is not involved in the recruitment process. Jocelyne Beauchamp will remain Acting Chair until a new Board Chair is in place and the process for appointing is complete. The Acting Vice-Chair will be David Somppi.

#### 8.3 CEO Performance Evaluation & Compensation Committee Report

Time Allotted:  
3:20-3:22

David Somppi reports that the Pan-LHIN evaluation process regarding the CEO's performance has taken place over the summer months. The committee will meet again on September 10, 2014 to conclude the process and provide a recommendation to the Board for consideration at the September 24, 2014 Board Meeting. The performance evaluation process for the CEO usually takes

place in the spring, but was delayed this year. A confidential update report will also be provided to the Board during the in-camera session at the end of today's meeting.

#### 8.4 Acting Chair's Verbal Report

Time Allotted:  
3:22

Jocelyne Beauchamp indicates that the summer months were quieter than usual as people settled into new roles post-election, including a new Minister of Health and Long Term Care, new Deputy Minister and other ministry staff. The next LHIN Leadership meeting will take place on September 26, 2014 and she will report back to the Board later this fall.

#### 8.5 CEO's Report & Compliance Attestation for Q1

Time Allotted:  
3:23-3:30

Chantale LeClerc answers questions regarding her monthly report previously distributed to the Board. She provides a progress report regarding Health Links across Champlain and regarding Champlain LHIN's involvement with the South East LHIN concerning its mental health and addictions program redesign, as well as an upcoming meeting with the South East LHIN Board to discuss this initiative.

Chantale LeClerc also asks that the minutes reflect the LHIN's tremendous success at improving rates of people awaiting an Alternate Level of Care and commends the efforts of LHIN staff, in particular of Michael Sawyer, Director Health System Transformation and his team.

##### **MOTION:**

**That** the Board of Directors approves the CEO monthly report for the period of June 14 to August 15, 2014 as presented.

MOVED: Alexa Brewer / SECONDED: Yvonne Boyer  
ALL IN FAVOUR

CARRIED

Chantale LeClerc reads the declaration of compliance for the first quarter of 2014-15 and points to the ongoing two exceptions. These exceptions relate to our lease and insurance. These matters are being addressed by the LHINs.

##### **MOTION:**

**That** the Board of Directors approves the declaration of compliance for Q1 as presented

MOVED: Marie Biron / SECONDED: Elaine Ashfield  
ALL IN FAVOUR

CARRIED

## MOTION TO MOVE IN CAMERA:

Time Allotted:  
3:30-4:20

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- X *Personal or public interest*
- X *Personnel matters*

- To approve confidential minutes from March 26 and June 25, 2014;

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc  
Sylvie Bleau  
Cal Martell  
Elaine Medline  
Carole Ouellette

- Also to receive a report from the CEO Performance Evaluation and Compensation Committee (meeting of July 23rd);

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc

MOVED: Randy Reid / SECONDED: Yvonne Boyer  
ALL IN FAVOUR

CARRIED

The Acting Chair has no issue to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

There being no further business the meeting is adjourned at 4:20 p.m.

MOVED: Elaine Ashfield / SECONDED: Alexa Brewer  
ALL IN FAVOUR

CARRIED

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Jocelyne Beauchamp  
Acting Chair, Board of Directors  
Champlain Local Health Integration Network

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Chantale LeClerc  
CEO  
Champlain Local Health Integration Network