

**BOARD APPROVED MINUTES
BOARD OF DIRECTORS MEETING**

Wednesday, June 28, 2017

9:00 am to 2:30 pm

**Ajax-Pickering Room, Central East LHIN – Whitby Branch
920 Champlain Court, Whitby ON**

Directors Present:

Mr. Louis O'Brien (Chair)
Ms. Amorell Saunders N'Daw (Vice Chair)
Ms. Aileen Ashman (Member)
Mr. David Barlow (Member)
Mr. Patrick Connolly (Member)
Ms. Debbie Doherty (Member)
Ms. Bonnie St. George (Member)
Mr. S. Gopikrishna (Member)
Mr. Michael Nettleton (Member)
Mr. Glenn Rogers (Member)

Staff Present:

Ms. Deborah Hammons (Chief Executive Officer)
Mr. Stewart Sutley (Vice President, Health System, Strategy, Integration, Planning and Performance)
Dr. Barry Guppy (Vice President, Clinical)
Ms. Lisa Burden (Vice President, Home and Community Care)
Mr. David Stringer (Interim Vice President, Finance and Corporate Services)
Ms. Lori Brady (Director, System and Sub-Region Planning and Integration Scarborough South)
Mr. Irem Ali (Senior Analyst, Health System, Strategy, Integration, Planning and Performance)
Ms. Katie Cronin-Wood (Director, Strategic Communications and Stakeholder Relations)
Ms. Karen O'Brien (Manager, Community Engagement and Outreach)
Ms. Sheila Rogoski (Executive Coordinator)
Ms. Jennifer Persaud (Governance Coordinator)
Ms. Vinitha Navarathinam (Corporate Governance Administrative Assistant, Minutes Recorder)

Mr. Louis O'Brien, Chair of the Central East Local Health Integration Network (the "Central East LHIN") Board of Directors, chaired the meeting.

1.1 MEETING CALLED TO ORDER

Mr. O'Brien called the meeting to order at 9:00 am and welcomed the members of the public to the Central East LHIN open Board meeting.

Constitution of Meeting and Quorum

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. O'Brien declared the meeting duly constituted for the transaction of business.

1.2 PATTI'S PATIENT STORY – MENTAL HEALTH AND ADDICTIONS, VOICES AGAINST STIGMA EVERYWHERE (VASE)

Mr. Stewart Sutley, Vice President, Health System, Strategy, Integration, Planning and Performance, welcomed Ms. Aubrey Andrus from Durham Mental Health Services along with Patti, who shared her personal experience in accessing mental health services and her involvement with Voices Against Stigma Everywhere (VASE). Members of the Board thanked Ms. Andrus and Patti for joining the Central East LHIN Board and sharing her story.

2.1 CONSENT AGENDA

Prior to introducing the motion, Mr. O'Brien asked if there were any items on the consent agenda requiring further discussion.

MOTION: By Ms. Doherty
Be it resolved that the consent agenda of the June 28, 2017 meeting of the Central East LHIN Board of Directors be approved.

- Included are the following items for approval:
 - Board meeting agenda: June 28, 2017
 - Board meeting minutes: May 24, 2017
 - Chair's Report to the Board
 - CEO Report to the Board

SECONDED: Mr. Rogers

MOTION CARRIED

2.2 DECLARATION OF CONFLICTS OF INTEREST

Mr. O'Brien requested that those in attendance declare any conflicts of interest. There were no conflicts raised by members in attendance.

4.1 DELOITTE – MENTAL HEALTH AND ADDICTIONS REPORT

Mr. O'Brien welcomed Mr. Young Lee, Senior Manager from Deloitte to present an overview of the Central East LHIN Mental Health and Addictions (MH&A) System review. Mr. Lee walked members of the Board through the context, objectives and process of the review and highlighted the following six (6) recommendations:

- 1) Improve access and coordination of MH&A services to connect clients to the right care at the right time;
- 2) Invest in the provision of a targeted basket of services that spans the continuum of client needs and integrate multi-disciplinary partnerships into the delivery model;
- 3) Develop a LHIN-wide evidence-based approach for consistent, quality service delivery that optimizes client wellness and health outcomes;
- 4) Define and implement a leadership structure that leads the transformation of the MH&A system and provides leadership for system-wide accountability towards realizing the future state vision;
- 5) Integrate relevant information systems and develop an integrated information management platform to enable advanced decision support and analytic capabilities required to strategically manage system performance and inform ongoing quality improvement efforts; and
- 6) Develop a human health resources (HHR) strategy across sectors that builds capacity and capability to support an integrated MH&A system.

Members of the Board commended Mr. Lee for a comprehensive presentation on the progress made in developing recommendations to successfully implement and advance the vision of an integrated MH&A system. The Board proposed an amendment to the MH&A report to include the diverse population in the analysis and requested staff to report back on the next steps and recommendations at the next Board meeting in September.

MOTION:

By Mr. Nettleton

Be it resolved that the Central East LHIN Board of Directors receive the report: "Central East LHIN Mental Health and Addictions Review", as presented on June 28, 2017 by Deloitte LLP and request that the staff review the recommendations and provide a report back on next steps at the next Board meeting.

SECONDED:

Ms. St. George

MOTION CARRIED

5.1 BUSINESS ARISING FROM LAST MEETING OF JUNE 28, 2017

Mr. O'Brien asked for any business arising from the last Board meeting on May 24, 2017.

There were no items of business arising raised by members of the Board.

5.2 CAPITAL

Ms. Lori Brady, Director, System and Sub-Region Planning and Integration Scarborough South, presented Markham Stouffville Hospital's pre-capital submission pertaining to the redevelopment of its Uxbridge Site. Ms. Brady walked members of the Board through a sub-region analysis and highlighted key components which included population characteristics, health service utilization, service gaps, work force capacity and other capital projects in the region. A letter of support will be sent to the Ministry of Health and Long-Term Care highlighting Central East LHIN's review of the pre-capital submission and support for the proposed model of care.

MOTION: By Mr. Barlow
Be it resolved that the Central East LHIN Board of Directors support the pre-capital submission and support of Hub and 24/7 Emergency Centre Model of care.

And further that the Central East LHIN Board of Directors direct staff to prepare a letter to the Ministry of Health and Long-Term Care highlighting Central East LHIN review.

SECONDED: Mr. Nettleton

MOTION CARRIED

6.1 CANADIAN RED CROSS SOCIETY – COMMUNITY CARE NORTHUMBERLAND – VOLUNTARY INTEGRATION – MEALS ON WHEELS PROGRAM IN NORTHUMBERLAND COUNTY

Mr. Irem Ali, Senior Analyst, Health System, Strategy, Integration, Planning and Performance, walked members of the Board through The Canadian Red Cross Society's (TCRCS) proposed voluntary integration of its Meals on Wheels program, operated in the Town of Port Hope, with Community Care Northumberland (CCN). Ms. Trish Baird, Executive Director, CCN, Ms. Sherry Gibson, Regional Volunteer Development and Special Projects Coordinator, CCN and Ms. Dawn Irvin, Manager, North Simcoe Muskoka from TCRCS were acknowledged for their attendance at the meeting.

Mr. Ali provided details on the decision making framework used by Central East LHIN staff to review the integration and indicated that CCN would receive \$4,714 in Urgent Priorities Funding for the costs associated with the transition of services and an evaluation of the integration.

MOTION: By Ms. St. George
Be it resolved that the Central East LHIN Board of Directors not issue a decision to stop the voluntary integration of the Meals on Wheels program between the Canadian Red Cross Society and Community Care Northumberland in the Northumberland Sub-region in accordance with Section 27, (6) of the Local Health System Integration Act, (2006).

Further, be it resolved that the Central East LHIN Board of Directors approve \$4,714 in Urgent Priorities Funding to Community Care Northumberland for the one-time costs associated with the transfer of services and an evaluation of the integration.

SECONDED: Mr. Gopikrishna

MOTION CARRIED

6.2 UPDATE TO 2017/18 HOSPITAL FUNDING ALLOCATIONS (MAY 2017) DUE TO INTEGRATION

Mr. Sutley tabled a motion for the Board's approval of the 2017/18 amended Hospital Service Accountability Agreement with Scarborough and Rouge Hospital (SRH) and Lakeridge Health and the amended 2017/18 Multi-Sector Service Accountability Agreement with SRH. Mr. Sutley reported back on the 2017/18 hospital funding

allocations and noted that a total of \$40,583,226 of base and one-time funding was allocated to the following Central East LHIN hospitals:

Hospital	Base and One-Time Funding
Campbellford Memorial Hospital	\$404,300
Haliburton Highlands Health Services	\$305,300
Lakeridge Health	\$11,933,325
Northumberland Hills Hospital	\$1,274,372
Ontario Shores Centre for Mental Health Sciences	\$2,400,100
Peterborough Regional Health Centre	\$9,618,305
Ross Memorial Hospital	\$2,551,658
Scarborough and Rouge Hospital	\$11,478,418
Unallocated	\$617,448
Total	\$40,583,226

MOTION:

Mr. Nettleton

Be it resolved that the Central East Local Health Integration Network Board of Directors approve the 2017/18 amended Hospital Service Accountability Agreement with Lakeridge Health, and the 2017/18 amended Hospital Service Accountability Agreement and amended 2017/18 Multi-sector Service Accountability Agreement with Scarborough and Rouge Hospital.

Be it further resolved that the Central East LHIN Board of Directors delegate authority to the Board Chair and the Chief Executive Officer to execute the 2017/18 amended Hospital Service Accountability Agreement between Lakeridge Health and the Central East Local Health Integration Network.

Be it further resolved that the Central East LHIN Board of Directors delegate authority to the Board Chair and the Chief Executive Officer to execute the 2017/18 amended Hospital Service Accountability Agreement between the Scarborough and Rouge Hospital and the Central East Local Health Integration Network as presented to this Board and attached to the minutes of this meeting provided that the execution version of the Agreement is substantially the same as presented.

Be it further resolved that the Central East LHIN Board of Directors delegate authority to the Board Chair and the Chief Executive Officer to execute the 2017/18 Multi-sector Service Accountability Agreement between Scarborough and Rouge Hospital and the Central East Local Health Integration Network as presented to this Board and attached to the minutes of

this meeting provided that the execution version of the Agreement is substantially the same as presented.

SECONDED: Ms. Ashman

MOTION CARRIED

6.3 REPORT OF THE QUALITY COMMITTEE – JUNE 14, 2017

Ms. Amorell Saunders N'Daw, Chair, Quality Committee, provided a report on the business tabled at the June 14, 2017 meeting of the Quality Committee. The Committee reviewed the Board approved Terms of Reference (TOR) and provided feedback on additional areas to be incorporated, including sentinel events and emergency preparedness. Changes made to the Committee's TOR will be presented at the next Committee meeting and will be brought forward to the Board for approval at a future meeting.

The Committee received a report from the first meetings of the Patient Family Advisory Committee and Regional Clinical Quality Committee. The strategic plan from Health Quality Ontario was the featured education topic and going forward, the Committee will be identifying key priority areas to focus on in the next year.

MOTION: By Ms. Saunders N'Daw
Be it resolved that the Central East LHIN Board receive the Chair's Report of the Quality Committee of the Board from the meeting on June 14, 2017.

SECONDED: Mr. Nettleton

MOTION CARRIED

6.4 LHIN RENEWAL CLOSE OUT

The successful transition of the CCAC to the LHIN occurred on Wednesday June 21, 2017. Events were held in branch offices across the eight branches of the "new" LHIN to officially welcome staff, administer Oaths of Office and Oaths of Allegiance for legacy CCAC staff.

Ms. Hammons reported that work is underway to identify our transformation activities – the 'One Hundred Day Plan'. It was noted that KPMG will be assisting the LHINs with change management activities and working with Senior Management to prioritize these activities going forward. Staff will be reporting back on the transition close out report at the September 2017 Board meeting.

6.5 CEO HIGHLIGHTS

Ms. Hammons presented the CEO monthly highlights for the Board's information. It was noted that the Annual Business Plan was submitted to the Ministry of Health and Long-Term Care and no major changes were made to the report.

7.0 MOVED INTO CLOSED SESSION

MOTION: By Mr. Connolly
Be it resolved that the Board of Directors move into closed session, pursuant to Section 9, subsection 5 of the Local Health System Integration Act (LHSIA) to:

- √ consider a matter that concerns personal or public interest
- √ consider a matter that would prejudice legal proceedings; and
- √ consider a personnel matter.

And that the following Central East LHIN staff, Deborah Hammons, Stewart Sutley, Dr. Barry Guppy, Lisa Burden, David Stringer, Katie Cronin-Wood, Karen O'Brien, Sheila Rogoski, Jennifer Persaud and Vinitha Navarathinam join the Board in the closed session.

SECONDED: Ms. Ashman

MOTION CARRIED

12.1 REPORT ON CLOSED SESSION

Upon reconvening to the open session, Mr. O'Brien reported that during the in-camera session the Board discussed details pertaining to personnel, consider a matter concerning personal or public interest and matters that could prejudice legal proceedings.

MOTION: By Ms. Saunders N'Daw
Be it resolved that the Chair's report of the June 28, 2017 closed session be received and approved, and further that there will be follow up on the actions discussed.

SECONDED: Mr. Gopikrishna

MOTION CARRIED

12.2 MOTION OF TERMINATION

MOTION: By Ms. Doherty
Be it resolved that the June 28, 2017 Central East LHIN Board meeting be adjourned.

SECONDED: Mr. Rogers

MOTION CARRIED

The meeting was terminated at 2:30 PM

ORIGINAL SIGNED BY

Louis O'Brien
Chair, Central East LHIN

ORIGINAL SIGNED BY

Deborah Hammons
Chief Executive Officer, Board Secretary